

PUNJAB TECHNICAL UNIVERSITY, JALANDHAR

REGULATIONS REGARDING MIGRATION

1. Migration to a College from another College within the University will be allowed only after the completion of the 1st year and is applicable only to those students who are eligible to register for 3rd semester. Inter-College migration in the same city shall be discouraged.
2. Migration shall be allowed after completion of the second semester but before start of the 3rd semester. The application should be submitted to the University within one month of start of session alongwith NOCs from the both colleges.
3. The candidates shall not be allowed to change his/ her discipline of study in the process of migration.
4. **Order of preference for migration**
 - a) Branch up gradation, if applicable, shall be carried out at the college level on the basis of the result of 1st semesters & 2nd semester. This will as per regulations for upgradation/ Change of Branch.
 - b) Thereafter merit, worked out on the basis of marks obtained in the first and second semesters (combined), shall form the basis of migration.
 - c) Preference will be given to the students who have cleared all their subjects of the first year.
5. **Procedure for Intra-University Migration:**
 - a) The Institute where the student is studying and the Institute to which migration is sought, should issue a no objection certificate to the applicant in the format given at Appendix B.
 - b) The student seeking migration must submit an application written and signed by him/her together with the "No Objection Certificate" issued by both the colleges.
 - c) The University will authorize migration only against a vacant seat available in the discipline in which migration is sought.
 - ✓ d) In case the student gives complaint to the University regarding non-issuance of NOC by the college, University will write a letter to the college, if any reply with valid reason is not received within 15 days then the condition of NOC will be waived off.
6. **Procedure for Inter-University Migration**

Migration to an affiliated College /Institute of the University from other recognized universities will be allowed 15 days prior to the start of the 3rd semester generally, but may be considered in subsequent semester under special circumstances such as:

 - (a) Transfer of Parents/Parent from one State to another.
 - (b) Relocation of family to Punjab from other state and vice-versa due to some acts of God (like Tusnami, earthquake an so on) or human beings like riots etc.

- (c) The following conditions shall be apply:
- i) The candidate should have passed all the courses of the first year of the University from where he/she wants to migrate.
 - ii) The courses studied by the candidate in first year must be equivalent to the courses offered in this University. Deficiency, if any, should not be of more than three subjects. The candidate would be required to furnish an undertaking that he/she will attend classes and pass the course found deficient.
 - iii) The institute and the University where the student is studying and the Institute, to which migration is sought, have no objection to the migration.
 - iv) There is a vacant seat available in the discipline in the college in which migration is sought. No change of Discipline/Course shall be allowed.
 - v) In addition to the above, migration will be governed by the rules of the concerned University.
 - vi) Shifting of branch within the College as per merit under PTU rules shall have precedence over intra-university migration or Inter-University.
 - vii) Intra-University migration shall be given preference over inter University migration.

“Power of Relaxation : ***Notwithstanding the existing Migration Rules, the Vice-Chancellor in matters of exigency, to be recorded in writing, shall be authorized to consider migration on compassionate grounds for the cases that are not otherwise covered under Migration Rules.***

7. **Migration Fee** : The migration fees shall be as under:

- (a) Rs. 10,000/- for Intra-University Migration.
- (b) Rs. 20,000/- for Inter-University Migration

8. The student seeking migration shall have to submit an application as per **Appendix** attached.

PUNJAB TECHNICAL UNIVERSITY
Application Form for Migration

1. Name (in Capital Letters) :
2. Father's Name :
3. Mother's Name :
4. Roll No. :
5. Name of the present College with documentary proof. :
- (a) Name of the Last Examination :
- (b) Year/Session/Semester :
- (c) Result :
6. Last Examination of this University (in which appeared/pass/fail) :
7. Give the reasons if the migration is sought in the same city or for other than 3rd semester. :
8. Name of the college/university to which migration is sought :
9. Payment of Migration fees : Rs.
- University Receipt No./Bank Draft No. with Date :
10. Full Address of the Applicant (with Mobile No.)
.....
.....

Date :

Signature of the Candidate

Note:- Attach (Annexure-I) NOC from both the institutes i.e. from where migration is sought and where in migration is required.

Punjab Technical University, Jalandhar

(Issued by the Principal of the College from where the student seeks migration)

No _____

Dated _____

This is to certify that S/o University
Roll No..... is a regular student of this college in
..... Discipline/Branch. She/he has applied for
migration tounder PTU/University. This college has no objection to
her / his migration out of this college.

Further certified that:

(a) The student is eligible to register for semester commencing from.....

(b) She / he has cleared all the subjects of first year or

She / he has following subject/subjects not cleared as on today..... :.....

.....

(c) There are no college dues pending against the student as on today

(d) The student attended workshop training during summer vacation of 20..... and her/his
performance shall be forwarded to the receiving college by 31st August 20.....

Note: The Principal/Director must issue NOC or send his observations to the
PTU within 10 days of the submission of application by the student.

Signature of the Principal with seal

NOC FOR MIGRATION

(Issued by the Principal of the College to which the student seeks migration)

No _____

Dated _____

(a) This is to certify that this institute has(number) of seats vacant
in.....(branch).

(b) This is also to certify that this institution has no objection

to Mr/Miss.....S/o/d/o

..... University Roll No..... student of College

of.....Engineering/ Branch

migrating to this college.

Signature of the Principal with seal