

Gurdasidevi Institute of Management and Technology (GIMT)
(Affiliated with IKG. Punjab Technical University)

ASSIGNMENT

Course	B.Voc	Semester	1st
Mcode	77172	Subject Code	BVWM104-19
Subject	Basic IT Skills		

Answer the following Questions in about 500 words each. (Write Any Three) (Long Questions)

1. What are the various functional units of CPU? Explain in detail
2. What are the various electronic payment methods? Explain their relative merits and 9. demerits in detail.
3. Discuss Mail-merge feature in detail.
4. How we can prepare presentaion
5. Explain computer generations.

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ASSIGNMENT

Course	B.Voc	Semester	1st
Mcode	77171	Subject Code	BVWM103-19
Subject	Communicative English		

Answer the following Questions in about 500 words each. (Write Any Three) (Long Questions)

1. Explain the importance of reading and writing skills and how writing skills can be improved through understanding and practicing.
2. What is the importance of body language while delivering presentation in a business meeting?
3. How to find material for preparing a presentation?
4. Describe the role of body language in presentation.
5. Describe how to handle barriers in communication.

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ASSIGNMENT

Course	B.Voc	Semester	1st
Mcode	77169	Subject Code	BVWM101-19
Subject	Introduction to Internet & MS-Office		

Answer the following Questions in about 500 words each. (Write Any Three) (Long Questions)

1. What is www? Discuss working of Wwww.
2. How you can insert a table in your document? Discuss various options available for working with tables.
3. Explain working of following in detail
4. Explain mail merge with example
5. Define the concept of internet & its merits

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ASSIGNMENT

Course	B.Voc	Semester	1st
Mcode	77170	Subject Code	BVWM102-19
Subject	Programming Fundamentals in C++		

Answer the following Questions in about 500 words each. (Write Any Three) (Long Questions)

1. What are operators in C++? Explain the types of operators. How is the precedence and associativity of operators determined?
2. Explain the following:
 - a) Polymorphism in C++
 - b) Classes in C++
 - c) Data Abstraction in C++
 - d) Inheritance in C++
3. Define Classes and Objects. Explain the different method to accessing members of class using an example.
4. Explain constructor with example
5. Define polymorphism with example